

Google Apps Challenges - Level 1

If you have a Google account, please make sure you are logged in to your account. If you need a login, let us know, we'll provide you with a temporary one.

Google Drive Challenge

1. Go to drive.google.com
2. Create a new Google Doc and give it a name.
3. Create a new folder.
4. Drag your new document into your new folder
5. Open your folder and add a star to your document.
6. Find where you access your Starred files.
7. Upload a file from your computer.

Google Docs Challenge

1. Go to docs.google.com.
2. Create a blank document or choose a template.
3. Share the document with NicholasKeith@lancasterisd.org.
4. Try "Voice Typing." (Tools > Voice Typing)
5. Open the Research tool. Search for an image and drag it into your document. (Tools > Research)
6. Download your document as a PDF. (File > Download as...)

Google Slides Challenge

1. Go to slides.google.com.
2. Create a blank presentation or choose a template.
3. Share your presentation with NicholasKeith@lancasterisd.org.
4. Add a slide to your presentation.
5. Insert a video into your slide.
6. Insert an image into your slide.
7. Present your slideshow.

Google Forms Challenge

1. Go to forms.google.com.
2. Start with a blank Form.
3. Give your Form a title.
4. Create your first question and make it multiple choice.
5. Create your second question and make it short answer.
6. Create your third question and make it a dropdown.
7. Preview your Form.
8. Send your Form to NicholasKeith@lancasterisd.org.

Google Slides Collaboration

tinyurl.com/TSTEMSlides