



ALAMO  
COLLEGES

ST. PHILIP'S COLLEGE

# EARLY COLLEGE HIGH SCHOOL

## Admissions Application

2017-2018  
School Year

*Comal Independent School District does not discriminate on the basis of race, sex, age, religion, color, national origin, or disability in providing education services, activities or programs. It is the intent and policy of this District to conduct its activities in compliance with all Federal and State laws prohibiting discrimination on the basis of race, sex, religion, color, national origin, or disability.*



Memorial Early College High School with St. Philip's College  
1419 N. Business I-35  
New Braunfels, TX 78130

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Future students and Parents/Guardians,

We are truly excited to begin what will be our 8<sup>th</sup> year in operation and are eager to select our next group of freshmen students to be admitted into the Early College High School. The ability for our students to obtain an Associate Degree while earning a high school diploma is truly an opportunity of a lifetime!

Please read over the application packet carefully and pay close attention to the deadlines. All completed packets need to be submitted to your student's middle school counselor. Incomplete packets will not be accepted or considered. This year we will be hosting campus tours for students and parents/guardians interested in learning more about our campus. Please see below for the dates and times and call the front office to schedule a tour.

If you have any questions regarding the application and/or acceptance process, please contact the Early College High School at 830-221-2900.

### **Memorial Early College High School Tour Dates**

February 23, 2017 4:30 PM

February 27, 2017 9:00 AM & 1:30 PM

March 1, 2017 2:30 PM

March 7, 2017 9:00 AM & 1:30 PM

Thank you,

Nickolas Smith  
Principal, Early College High School  
830-221-2900



*"soaring to new heights of excellence"*

## **APPLICATION PROCESS**

We would like to thank you for your interest in applying to attend Alamo Colleges-Memorial Early College High School. Below is a brief outline of the Application Process, Scoring Rubric, and timeline. Please keep this page for future reference.

***Please read the entire packet; all necessary information is included.***

The application process consists of four phases:

### **PHASE ONE – RECRUITMENT: January 30, 2017 through March 7, 2017**

Student assemblies will be hosted at the five Comal ISD middle schools and parent information meetings will be held to ensure proper communication about the Early College High School program and the application process. Applications will be available from the middle school counselors beginning January 30, 2017 and are available from the ECHS website at [mechs.comalisd.org/pages/ACMECHS](http://mechs.comalisd.org/pages/ACMECHS), ECHS campus.

### **PHASE TWO - APPLICATION PROCESS: January 30, 2017 through March 24, 2017**

ALL completed applications must be submitted to the students' middle school counselor by Friday, March 24, 2017 by 8:00 AM. Please note that all applications are date and time stamped and any applications received after Friday, March 24, 2017 at 8:00 AM will be considered late and may not be eligible for review based on the number of applications received.

Applications will be reviewed by the ECHS Admissions Committee. Letters of advancement or non-acceptance will be mailed Monday, April 10, 2017.

### **PHASE THREE - INTERVIEW/SCREENING PROCESS: Last 2 weeks of April**

Students accepted into this phase will be selected for the interview/screening process. A committee will assist with interviewing students and parent(s)/guardian(s) regarding the student's college readiness and academic preparedness. Parent(s)/guardian(s) and students will also be required to sign a letter of commitment to the expectations of the Early College High School as part of the preliminary acceptance.

### **PHASE FOUR - FINAL SELECTION PROCESS: May 15, 2017**

The ECHS Admissions Committee will review each student's completed application packet including instruments administered during the interview/screening process and determine, based on the scoring rubric, final acceptance or non-acceptance to the Early College High School for the 2017-2018 academic year.

Final letters notifying parents and students of acceptance or non-acceptance will be mailed out on Monday, May 15, 2017.

# STUDENT INFORMATION – PHASE II

Please complete all fields and answer all questions.

## STUDENT INFORMATION

Name: \_\_\_\_\_  
Last First Middle Initial

Student ID: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

DOB (Month/Day/Year): \_\_\_\_\_ Current Middle School: \_\_\_\_\_

The name of the person(s) with whom you reside: \_\_\_\_\_

Relationship of the person(s) with who you reside: \_\_\_\_\_

## TO BE COMPLETED BY THE PARENT(S)/GUARDIAN(S)

Parent/Guardian Name: \_\_\_\_\_ Highest education level achieved to date:  
High School Some college College Degree

Address: \_\_\_\_\_ City/State/Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Highest education level achieved to date:  
High School Some college College Degree

Address: \_\_\_\_\_ City/State/Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

# Teacher Recommendation Form – PHASE II

## (TO BE COMPLETED BY A CORE TEACHER OF THE STUDENT)

**Student Name:** \_\_\_\_\_ **Middle School Campus:** \_\_\_\_\_

**Program Description:** The purpose of the Comal Independent School District is to improve the lives of students by providing extensive learning opportunities. Our students will be immersed in a college culture where they will earn a High School Diploma with Distinguished Level of Achievement, an Associates of Arts Degree, or up to sixty (60) college credit hours at no cost to the parent or student.

**Please evaluate the applicant on the following characteristics:**

	Excellent	Good	Fair	Poor	N/A
Has effective written communication skills					
Has effective oral communication skills					
Works well with peers					
Academic performance					
Overall ability to work under pressure/meet deadlines					
Punctuality: Completion of assignments and other tasks					
Ability to think critically					
Responsibility and accountability					
Confidence and eagerness to learn new things					
Ability to be self-motivated					
Integrity/Honesty					
Leadership					
Classroom behavior					
Shows respect for authority					
Maturity					

Optional Comments (Please take time to say something about the candidate in your own words. The admission committee reads all comments.)

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How long have you known this student? \_\_\_\_\_

Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*TEACHERS - PLEASE RETURN THIS FORM TO THE CAMPUS COUNSELOR – NOT TO THE STUDENT\*\***

# Recommendation Form – PHASE II

**(TO BE COMPLETED BY AN ADULT OTHER THAN A FAMILY MEMBER)**

**Student Name:** \_\_\_\_\_ **Middle School Campus:** \_\_\_\_\_

**Program Description:** The purpose of the Comal Independent School District is to improve the lives of students by providing extensive learning opportunities. Our students will be immersed in a college culture where they will earn a High School Diploma with Distinguished Level of Achievement, an Associates of Arts Degree, or up to sixty (60) college credit hours at no cost to the parent or student.

**Please evaluate the applicant on the following characteristics:**

	Excellent	Good	Fair	Poor	N/A
Has effective written communication skills					
Has effective oral communication skills					
Works well with peers					
Overall ability to work under pressure/meet deadlines					
Punctuality: Completion of tasks					
Ability to think critically					
Responsibility and accountability					
Confidence and eagerness to learn new things					
Ability to be self-motivated					
Integrity/Honesty					
Leadership					
Shows respect for authority					
Maturity					

Optional Comments (Please take time to say something about the candidate in your own words. The admission committee reads all comments.)

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How long have you known this student? \_\_\_\_\_

Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*PLEASE RETURN THIS FORM TO THE STUDENT\*\***

# Confidential Counselor Evaluation Form – PHASE II

## (TO BE COMPLETED BY STUDENT’S MIDDLE SCHOOL COUNSELOR)

**Student Name:** \_\_\_\_\_ **Middle School Campus:** \_\_\_\_\_

**Program Description:** The purpose of the Comal Independent School District is to improve the lives of students by providing extensive learning opportunities. Our students will be immersed in a college culture where they will earn a High School Diploma with Distinguished Level of Achievement, an Associates of Arts Degree, or up to sixty (60) college credit hours at no cost to the parent or student.

**Please evaluate the applicant on the following characteristics:**

	Excellent	Good	Fair	Poor	N/A
Positive relationships with peers					
Academic performance					
Overall ability to work under pressure/meet deadlines					
Punctuality/Attends class regularly					
Responsibility and Accountability					
Confidence					
Ability to be self-motivated					
Integrity/Honesty					
Holds leadership positions on campus					
Shows respect for authority					
Maturity					

**Does the student fit any of the following profiles?**

- Gifted and Talented
- At Risk
- Economically Disadvantaged
- ELL
- Special Education
- 504
- AVID

**Please include a print out from the following ittcs screens:**

- WAR3040-Academic Achievement Record
- WAR3046-Historical Courses/Grades
- WST1218-Student Profile Comprehensive Assessment
- WST0903-Discipline

Optional Comments (Please take time to say something about the candidate in your own words. The admission committee reads all comments. If you do not know the candidate well, please ask them why they want to attend the Early College High School so that you may comment below.)

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How long have you known this student? \_\_\_\_\_

Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*\*ONCE COMPLETED – INCLUDE WITH THE STUDENT’S APPLICATION\*\***